



Brian Jessel

Customer Return Parts Authorization Form

All parts returned must:

- Have been originally purchased from **Brian Jessel BMW (BJBMW)**
- Be authorized by this completed form prior to their return.
- Be in original packaging along with originally shipped hardware, written instructions, and information booklet included

Any part authorized for return which is later determined to be ineligible for return to the manufacturer, will be returned and charged back to the customer.

Customer to complete

Business Name:
Address:
Date of Request:

Contact Name:
Phone Number:
Fax Number:
E-mail:

	Part Number	Qty.	Status Code	Invoice # - Condition of Part - reason for return
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Customer must indicate the "status" of every part listed above.
Status codes are:

- N New part (Never been installed)
- C Core
- W Part was installed and does not work (Warranty return)
- D Prior to its installation it is obvious that the part is damaged, scratched, bent, or is missing components/hardware
- P Part is mislabeled (either part number or package quantity)

For D or P status codes, please indicate condition.
For Example:

- Threads/Connectors wrong size
- Hardware missing
- Part cracked, broken, or bent
- Cosmetic scratch
(Apply masking tape to affected area)
- Actual part is not the part number on label

BJ BMW to complete before parts' return is authorized

Authorization Control No.:
Authorization Date:

Authorization Authentication:
Name:

To be completed when parts are given to BJ BMW driver

Customer Signature:
Date:

driver signature
Date: